

**Pine Hill Public Schools
Overbrook Senior High School**

To: The Class of 2012 and their Parents/Guardians
From: Mr. Randall Peddle, Sr. Class Advisor
Date: January 11, 2012
Subject: Graduation Announcements and Name Cards

We are in the process of ordering Graduation announcements. The announcement card is a card selected especially for your class by your class officers. The outside cover has a seal designed for our school and the inside of the card will have an etching of the school and a verse giving information about your graduation. Extra forms can be found on the school web site : "overbrookhs.com." Click on class news and seniors to see and print the forms. **They will be sold for a one-month period.** If you wish to order some of these cards, you must do so by **February 15, 2012.** The procedure for ordering these cards has changed from previous years. **Extra cards will not be available in May.** If you want cards, you must order them now. Your order should arrive to school by the third week of May and will be distributed in homeroom. The cost of these announcements is **\$2.60 per card**, which includes two envelopes suitable for mailing. These cards are usually sent to your relatives and friends informing them that you are graduating. As a result they send you a graduation gift \$\$\$\$. These announcements cannot be purchased in any store as they are made especially for Overbrook Senior High School. Please do not confuse these announcements with tickets for the graduation ceremony. These tickets will be given out during Graduation rehearsal in the event that the ceremony has to be held inside due to the weather. The outdoor ceremony requires no tickets.

This year we are offering personal nametags that may be inserted into the slots provided on the announcement and/or you may trade these cards with your friends. These cards must be ordered in groups of 100 at a cost of **\$23.00/100.** If you are interested in ordering the personal name cards, please fill out the enclosed order form and return it to Mr. Peddle no later than Wednesday, **February 15, 2012.** If you mail your order to me, please include my name on the envelope. If you wish a receipt, please include a SASE envelope with your order and payment. **Make checks payable to: Overbrook Senior High School or please have exact change.** If you have any questions, call Mr. Peddle at 767-8000 (voice mail # 6066) or e-mail me at rpeddle@pinehill.k12.nj.us.